



Manage your Health Reimbursement Arrangement online at your convenience

Getting Started

Log in to your online account at www.tasconline.com. If you have any issues logging into your account, please contact TASC at 608-241-1900 or 800-422-4661.

NOTE: All Participants are obligated to maintain up-to-date contact information in their online account; this includes email and mailing addresses, and phone numbers. TASC periodically sends important Plan notifications (regarding balances, deadlines, and/or Plan changes). We are not responsible for any consequences resulting from communications not received due to inaccurate contact information.

Account Summary

Click on the Accounts tab to view a summary of your account activity.

Claims and Payments

From the Accounts tab, select Claims to view the status of claims submitted or select Payments to view payment history.

For debit card claims, if applicable, you can verify if substantiation is required by reviewing Claim Status.

Home	Dashboard	Accounts	Tools & Support	Statements & Notifications	Profile	I Want to...
Accounts / Account Summary						
The information displayed on the Account Summary page will vary depending upon your specific healthcare benefits.						
DP Test 1 01012015-12312015 Estimated Per Pay Period Deduction: \$0.00						
Account	Eligible Amount	Submitted Claims	Paid	Pending	Denied	Available Balance
DPT01 Test 001 01012015-12312015	\$5,000.00	\$1.00	\$0.00	\$1.00	\$0.00	\$4,999.00

Home	Dashboard	Accounts	Tools & Support	Statements & Notifications	Profile	I Want to...
Accounts / Claims						
Date of Service	Account	Merchant/Provider	Claim Status	Amount		
11/02/2015	DPT01 Test 001 01012015-12312015	-	Pending Receipt	\$1.00		
11/02/2015	DPT01 Test 001 01012015-12312015	-	Pending Receipt	\$10.00		

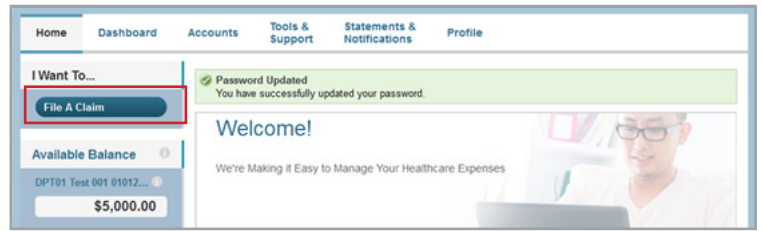
Home	Accounts	Profile	Statements & Notifications	Tools & Support	Dashboard	I Want to...
Accounts / Payments						
Date	Number	Method	Status	Amount		
08/14/2015	0000003912	Check	Paid	\$1,299.99		
03/27/2015	0000003893	Check	Paid	\$24.21		
02/27/2015	0000003888	Check	Paid	\$524.12		
01/16/2015	0000003880	Check	Paid	\$192.00		



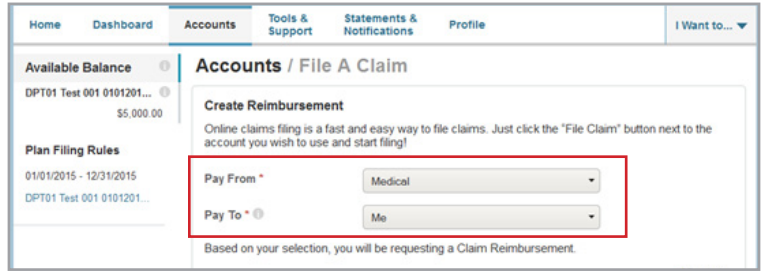
Online Claim Reimbursement

To submit a manual claim, select File A Claim from the home page and follow these easy instructions:

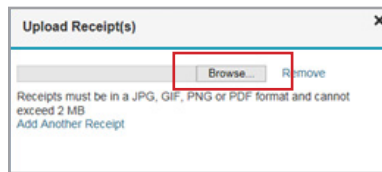
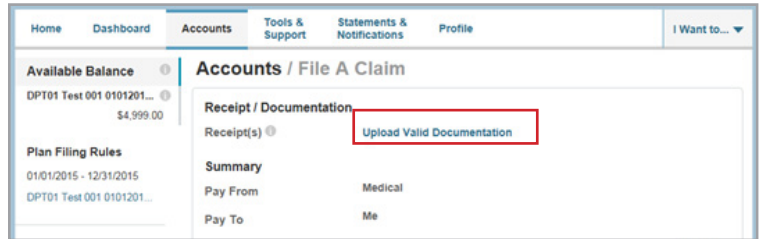
1. Select the account to pay from and payee and click Next.



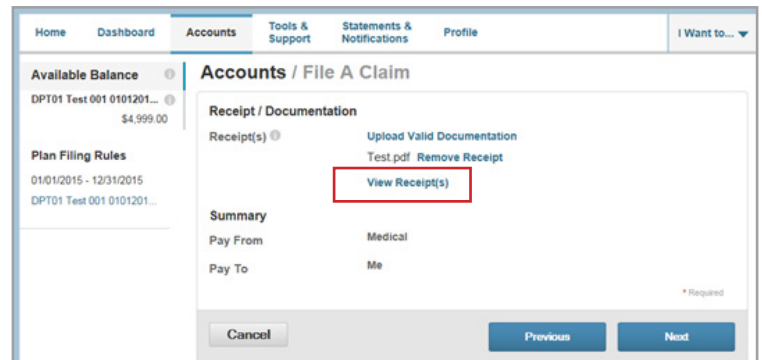
2. Click Upload Valid Documentation, click Browse, attach your claim documentation, and click Submit. You may click View Receipts to verify the correct document was uploaded. Click Next to complete the upload process.



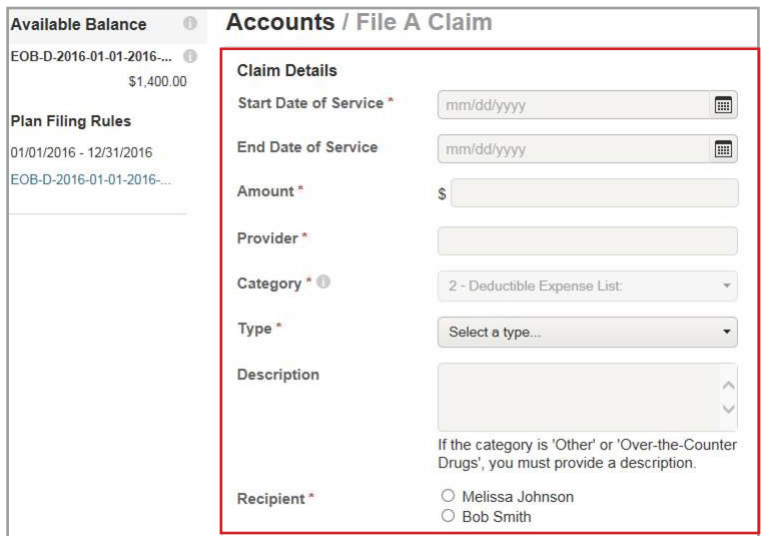
IMPORTANT: Claims submitted without substantiation are not processed until substantiation is received.



3. Enter the service start and service end date.
NOTE: Each claim line item must be individually entered. Multiple claims submitted as one claim will be denied.



4. Enter the claim amount.
NOTE: This is the amount that is eligible for reimbursement from the Plan. This is not the total amount of the claim billed to the insurance carrier.



5. Enter the Provider.

6. Choose the service Category code and Type from the dropdown lists.

7. Enter a Description (this is required for a category of Other or Over-the-Counter).

8. Select the Recipient (the person that received the service). If the correct recipient is not listed, contact your employer to add eligible dependents.

Continued on next page...



9. At this point, you may edit the claim submitted by selecting Update. You may also add another claim by selecting Add Another and select Submit when finished.

Available Balance: DPT01 Test 001 0101201... \$4,989.00
 ** Balance reflects claims not yet submitted

Accounts / Transaction Summary

Transaction Summary (1)

From	To	Expense	Amount	Approved Amount	
DPT01 Test 001 01012015-12312015	Me	Medical Copay	\$10.00	\$10.00	Remove Update
Total Amount			\$10.00	\$10.00	

Buttons: Cancel, Save for Later, Add Another, Submit

10. Upon submission of claims, a confirmation screen will display with the submitted claim information.

Available Balance: DPT01 Test 001 0101201... \$4,989.00

Accounts / Transaction Confirmation

Confirmation
 Successfully Submitted

From	To	Amount	Approved Amount	Receipt Status
DPT01 Test 001 01012015-12312015	Me	\$10.00	\$10.00	Uploaded(1) Upload another Receipt
Total Approved Amount			\$10.00	

Direct Deposit Entry

Your account defaults to Check Reimbursement. To set up Direct Deposit, select Tools & Support and Change Payment Method in the How Do I section. You may edit your direct deposit information any time.

Home Accounts Profile Statements & Notifications **Tools & Support** Dashboard I Want to...

Tools & Support

Documents & Forms | How Do I?
 Forms | [Change Payment Method](#)

Reimbursement Method: Direct Deposit
 Reimbursement amounts will be deposited to your designated bank account within 24-48 business hours after advice of deposit notification. Please verify with your bank that funds have been deposited and are available for use. You must provide a form and verification of your account number (e.g. voided check) for direct deposit services.

Check
 Reimbursement checks will be sent to your home via U.S. Mail

Required field: [Change Payment Method](#) Cancel

Update Profile Information

View your personal information by selecting Profile. Edit your banking information or login information by selecting the links on the left navigation. You may contact your employer to add eligible dependents.

Add Bank Account: Direct Deposit Setup

Bank Account
 Enter your bank account information to setup your direct deposit account.

Routing Number: * [input]
 Account Number: * [input]
 Confirm Account Number: * [input]
 Account Type: * [Checking]
 Account Nickname: * [input]

Bank Information
 Enter the contact information for your bank. This information may be pre-filled for you based on the routing number you entered above.

Bank Name: * [input]
 Address Line 1: * [input]
 City: * [input]

Frequently Asked Questions

For a comprehensive guide to Frequently Asked Questions, select Tools & Support.

Contact Us

Select Tools & Support for contact information. TASC HRA will respond to the email address provided unless otherwise specified.

Home Dashboard Accounts Tools & Support Statements & Notifications **Profile** I Want to...

Profile / Profile Summary

Banking | Profile | View Profile | Dependents
 Login Information

Profile
 Melissa Johnson
 888 Johnson Road
 Madison, WI 53704

Gender: Unspecified | Marital Status: Unspecified

Consumer Communication ID: 23232323

Dependents
 Bob Smith
 Birth Date: 7/1/1970
 Student: No
 View

Beneficiaries
 No beneficiaries

